

Privacy Policy

Effective Date: June 22, 2023

This Privacy Policy explains how L Henderson Bookkeeping ("we," "us," or "our") collects, uses, and discloses information about visitors ("you" or "your") of our website lhendersonbookkeeping.com (the "Website"). We value your privacy and are committed to protecting your personal information. By accessing or using our Website, you agree to the terms of this Privacy Policy.

Information We Collect

1.1 Personal Information

We may collect personal information that you voluntarily provide to us, such as your name, email address, and any other information you choose to provide when contacting us. We only collect personal information that is necessary for the purposes outlined in Section 2.

1.2 Non-Personal Information

We may also collect non-personal information about you automatically when you visit our Website. This may include your IP address, browser type, operating system, referring website, and other technical information.

Use of Information

We may use the information we collect for the following purposes:

2.1 Providing and Improving our Services

We may use your personal information to respond to your inquiries, provide you with the services you request, and personalise your experience on our Website. We may also use the information to improve our Website, develop new features, and enhance the overall user experience.

2.2 Communication

We may use your personal information to send you updates, newsletters, and other promotional materials about our Website, subject to your preferences and applicable laws. You have the right to opt out of receiving such communications at any time.

2.3 Analytics and Statistics

We may use non-personal information for analytics purposes to understand how visitors use our Website, track trends, and gather demographic information. This information helps us improve our Website and tailor our content to better serve our audience.

Data Sharing and Disclosure

We respect your privacy and do not sell, trade, or otherwise transfer your personal information to third parties without your consent, except in the following circumstances:

We may share your information with trusted third-party service providers who assist us in operating our Website, conducting our business, or providing services to you. These service providers are contractually obligated to protect your information and are prohibited from using it for any other purpose.

We may disclose your information in response to a legal request or when we believe it is necessary to comply with applicable laws, regulations, or legal processes.

In the event of a merger, acquisition, or sale of all or a portion of our assets, your information may be transferred to the acquiring entity.

Data Security

We take reasonable measures to protect the security of your personal information. However, please be aware that no method of transmission or storage is completely secure. We cannot guarantee the absolute security of your information.

Your Rights

You have certain rights regarding your personal information, including the right to access, update, or delete your information. If you would like to exercise any of these rights, please contact us using the contact information provided below.

Children's Privacy

Our Website is not intended for children under the age of 13. We do not knowingly collect personal information from children under the age of 13. If you believe that we have inadvertently collected personal information from a child, please contact us immediately, and we will take steps to remove the information from our systems.

Changes to this Privacy Policy

We reserve the right to modify this Privacy Policy at any time. Any changes will be effective immediately upon posting the revised policy on our Website. We encourage you to review this Privacy Policy periodically to stay informed about how we collect, use, and disclose personal information.

Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy, please contact us at:

Lisa Henderson

lhendersonbooks@gmail.com

(905) 375-0748

380 Margaret St.

Cobourg, ON

K9A 2Z7

WEBSITE TERMS AND CONDITIONS

These terms and conditions ("Terms") govern your use of lhendersonbookkeeping.com ("Website"), owned and operated by L Henderson Bookkeeping ("Company"). By accessing or using the Website, you agree to be bound by these Terms. If you do not agree with any part of these Terms, you must not use the Website.

1. Use of the Website

1.1. The content provided on the Website is for general information purposes only and may be subject to change without notice.

1.2. You agree to use the Website in accordance with all applicable laws and regulations and not to engage in any activity that may interfere with the proper functioning of the Website.

1.3. The Company may, at its sole discretion, modify, suspend, or discontinue any aspect of the Website without prior notice.

2. Intellectual Property

2.1. All content, materials, and trademarks displayed or accessible through the Website are the property of the Company or their respective owners and are protected by intellectual property laws. You may not use, modify, distribute, or reproduce any content from the Website without prior written permission from the Company.

3. User Contributions

3.1. By submitting or posting any content, information, or materials on the Website, you grant the Company a worldwide, non-exclusive, royalty-free, perpetual, and irrevocable right to use, reproduce, modify, adapt, publish, translate, distribute, and display such content.

3.2. You are solely responsible for any content you contribute to the Website, and you agree not to post or transmit any content that is illegal, offensive, defamatory, or infringes upon the rights of any third party.

4. Disclaimer of Warranties

4.1. The Website and its content are provided on an "as is" and "as available" basis without any warranties of any kind, whether express or implied. The Company does not guarantee the accuracy, completeness, or reliability of the content on the Website.

4.2. The Company disclaims all warranties, including but not limited to, warranties of merchantability, fitness for a particular purpose, and non-infringement of intellectual property or other rights.

5. Limitation of Liability

5.1. In no event shall the Company be liable for any direct, indirect, incidental, consequential, or punitive damages arising out of or in connection with your use of the Website or any content or materials provided therein.

5.2. The Company shall not be responsible for any errors or omissions in the content of the Website or for any damages or losses that may result from your reliance on such content.

6. Links to Third-Party Websites

6.1. The Website may contain links to third-party websites that are not owned or controlled by the Company. The Company is not responsible for the content or privacy practices of such websites and does not endorse or guarantee the accuracy or reliability of any information provided therein.

7. Indemnification

7.1. You agree to indemnify and hold harmless the Company and its officers, directors, employees, and agents from any claims, liabilities, damages, losses, or expenses, including reasonable attorneys' fees, arising out of or in connection with your use of the Website or any violation of these Terms.

8. Governing Law and Jurisdiction

8.1. These Terms shall be governed by and construed in accordance with the laws of Ontario, Canada. Any legal action or proceeding arising out of or relating to these Terms or the use of the Website shall be exclusively brought in the courts located in Ontario, Canada.

9. Entire Agreement

9.1. These Terms constitute the entire agreement between you and the Company regarding the use of the Website and supersede any prior or contemporaneous understandings or agreements, whether written or oral.